

Exhibit Contract

THE TENTH INTERNATIONAL
IN SITU
AND ON-SITE
BIOREMEDIATION
SYMPOSIUM

May 5-8, 2009 • Baltimore, Maryland
Marriott Waterfront Hotel

Presented by

Battelle
The Business of Innovation

Sponsors



EXHIBIT FLOOR PLAN

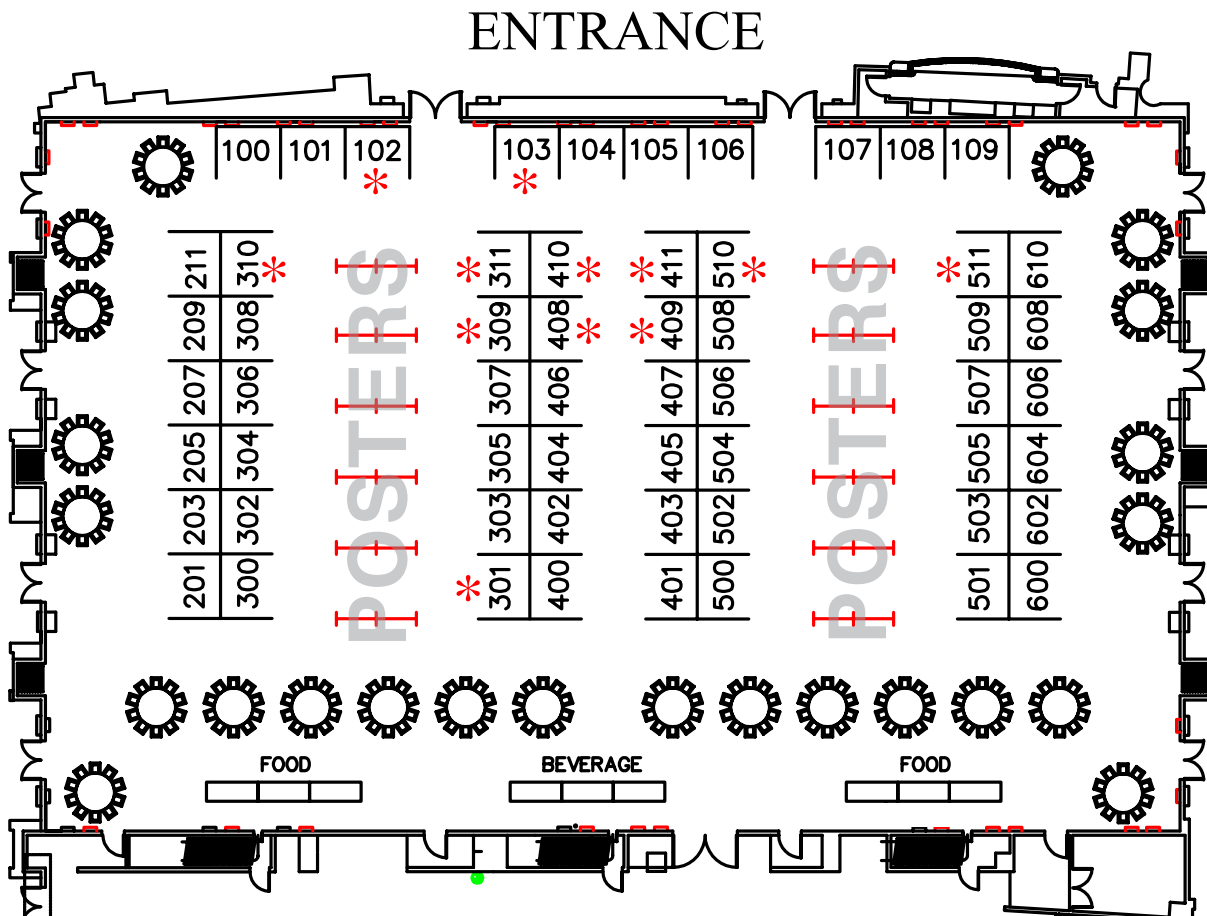
Organizations that conduct bioremediation-related activities or supply equipment used in such work are invited to exhibit. Exhibits will be on display for the duration of the Symposium in a large area adjacent to the registration, lunch, break, and reception areas. Because the Exhibit Hall is centrally located, exhibitors will have the opportunity to present information to a focused audience of approximately 1,000 people who acquire and use environmental management products and services at industrial and government sites around the world. The fee for an 8-ft by 10-ft booth and standard furnishings is \$2,895; a discounted fee of \$2,595 applies if payment is made by October 31, 2008.

The **Application for Exhibit Space** form must be submitted to reserve a booth. Space is limited and will be assigned according to receipt of the completed application, with priority given to Symposium sponsors. Payment is due by March 6, 2009.

Exhibit hours:

- ▶ Tuesday 5:00–7:00 P.M.
- ▶ Wednesday 7:00 A.M.–7:00 P.M.
- ▶ Thursday 7:00 A.M.–7:00 P.M.
- ▶ Friday 7:00 A.M.–2:00 P.M.

Inquiries about exhibits should be addressed to The Conference Group—e-mail: info@confgroupinc.com; telephone: 800-783-6338 (USA and Canada) or 614-488-2030; fax: 614-488-5747.



* Booth reserved by a Symposium sponsor

CONTRACT TERMS AND CONDITIONS

FEES/APPLICATION PROCESS – The fee for one 8-ft by 10-ft booth space is US\$2,895 (US\$2,595 if paid by October 31, 2008). Applications will be accepted as long as space remains. Any booth for which payment has not been received by March 6, 2009, is subject to cancellation. **Organizations are limited to one booth space.** The products or services to be exhibited must be pertinent to the technical scope and purpose of the Symposium. The Conference Group (TCG) will review and approve all applications. Cancellations received by March 6 will result in a 50% refund; no refunds will be made for cancellations after March 6. All requests for a hospitality suite or public function space must be made through TCG.

Each 8-ft by 10-ft booth will include:

- ▶ 8-ft backdrapery and two 3-ft side drapes
- ▶ one standard 500-watt duplex outlet
- ▶ carpeting
- ▶ identification sign
- ▶ 2-ft by 6-ft skirted table and two chairs
- ▶ one waste basket
- ▶ two booth staff badges

LOCATION AND SHIPPING/STORAGE – The Bioremediation Symposium and exhibits will open Tuesday evening, May 5, 2009, at the Marriott Baltimore Waterfront Hotel, 700 Aliceanna Street, Baltimore, Maryland, 21202. Exhibit material must be shipped to arrive at Shepard Exposition Services for storage and delivery to the Exhibition site; **direct shipments will not be accepted at the hotel.** The Exhibitor Service Kit will be available in February and will include shipping and material-handling instructions. All materials must be clearly marked with the name and dates of the Symposium, as well as your company name and assigned booth number. Return shipment instructions must be provided to Shepard Exposition Services by the Exhibitor at the show site.

BOOTH ASSIGNMENT – Space will be assigned on a first-come/first-served basis, with priority given to Symposium sponsors. A confirmation letter with booth assignment will be sent once payment is received. Every effort will be made to assign exhibit space according to each Exhibitor's stated preferences and special requirements for the display, subject to availability. TCG as Battelle's agent reserves the right to rearrange the floor plan and/or to relocate any exhibit to further the best interests of the Symposium.

BOOTH STAFF REGISTRATION – Booth staff are defined as your employees who will be attending the Symposium solely to work in your exhibit; they will be admitted to food functions but not to technical sessions, nor will they receive the Symposium proceedings. **The exhibit fee includes badges for two booth staff; badges for up to two additional booth staff can be purchased for US\$200 each.** Booth staff badges will be issued for the full exhibition period and are not transferable to other individuals. In addition to the exhibit application, each exhibitor must complete and return the Booth Staff Registration form no later than March 6, 2009—each name change after that date will be assessed a US\$35 charge. A one-day-only visitor's pass to the Exhibit Hall is US\$200. No one under 18 years of age will be admitted to the Exhibit Hall.

TECHNICAL PROGRAM REGISTRATION – Each exhibitor may designate up to two individuals to register for the technical program at the reduced rate of US\$550 each. It is the exhibitor's responsibility to instruct the designated individual(s) to submit the Exhibitor Technical Registration form and payment. Only those registered for the technical program will be admitted to technical sessions and receive the Symposium proceedings. Anyone making a platform or poster presentation must be registered for the technical program. Technical program registrants may, of course, staff the exhibit booth as needed.

SECURITY/INSURANCE – The exhibit hall will be secured during the hours when exhibits are closed. However, neither Battelle, TCG, nor the Marriott Baltimore Waterfront Hotel will be responsible for the safety of exhibits against theft or loss. Exhibitor hereby assumes entire responsibility for items placed on or in the exhibit booth and/or brought to the Symposium and hereby agrees to protect, defend, indemnify, and save Battelle, The Conference Group, Inc., Shepard Exposition Services, the Hotel, its owners, its operator, and each of their respective parents, subsidiaries, affiliates, employees, officers, directors, and agents harmless against all claims, losses, or damages

to persons or property, charges or fines, and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole gross negligence of the Hotel and its employees and agents.

DISPLAY SCHEDULE – The schedule shown below is tentative, and minor adjustments may be made in exhibit hours, depending on the technical program schedule. You are not required to staff your booth during all exhibit hours; booth staffing within the exhibit schedule is at the discretion of the exhibitor. However, the exhibit hours will be enforced for the display—setup must be completed and all packing materials removed by 4:00 p.m. Tuesday, and early teardown will not be permitted. **Any exhibitor who begins teardown before Friday 2:00 P.M. will be charged a \$1,000 penalty and will not receive placement priority at future events.**

▶ Set-up: Tuesday NOON–4:00 P.M.

▶ Exhibit hours: Tuesday 5:00–7:00 P.M.
Wednesday and Thursday 7:00 A.M.–7:00 P.M.
Friday 7:00 A.M.–2:00 P.M.

▶ Tear-down: Friday, 2:00–5:00 P.M.

USE OF EXHIBIT SPACE – Sharing or subletting of exhibit space is prohibited. No exhibitor will be permitted to display outside the confines of the assigned exhibit space. To ensure an unobstructed view of neighboring exhibits, back walls cannot be higher than 8 feet, and side walls must terminate 3 feet from the back wall. The reverse sides of end wing panels must be covered or painted if they are visible in adjacent booths. To maintain adequate traffic flow, vendor-sponsored food and beverage is prohibited in individual booths. Any requests for outdoor demonstrations or other display space at the Symposium facility must be approved by TCG.

COPYRIGHTED MATERIAL – It is the responsibility of the Exhibitor to obtain appropriate copyright releases for use of any type of copyrighted material (e.g., publications, graphics) during the Symposium. Exhibitors are not to use any music—live or recorded.

GENERAL PROVISIONS – The license granted by this Contract is non-transferable without the prior written consent of The Conference Group. The Exhibit Space and associated facilities licensed hereunder are provided on an "as-is" basis. Neither The Conference Group nor Battelle make any express or implied warranty or guaranty of any type or nature, including fitness for a particular purpose, with regard to the subject Exhibit Space and associated facilities. Further, neither The Conference Group nor Battelle shall be responsible for any damage or loss to Exhibitor's property while in transit, in storage, or on display at the Exhibition Site. The Exhibitor shall be responsible for returning the Exhibit Space and associated facilities in as good a condition as they were received, reasonable and normal wear and tear excepted. Exhibitor shall ensure that it and any individuals and/or entities for which it may be responsible comply with all rules and policies of the Exhibition Site, as well as all applicable federal, state, and local laws, ordinances, and regulations. Exhibitor will indemnify and hold harmless Battelle, The Conference Group, the Hotel, and their respective trustees, officers, and employees against any claims, suits, damages, liabilities, and expenses (including reasonable attorney fees) arising out of property damage or personal injury to third parties caused by or arising out of the negligence or willful misconduct of Exhibitor or any individual or entity for which Exhibitor may be responsible. Anyone visiting, viewing, or otherwise participating in Exhibitor's display shall be deemed an invitee or licensee of Exhibitor. In no event shall Exhibitor, The Conference Group, Battelle, or the Hotel, be liable to one or another for any consequential, special, or incidental damages of any type or nature. Any and all disputes arising out of this Agreement shall be adjudicated by a court of competent jurisdiction within and applying the laws of the State of Ohio. Should any portion, word, clause, phrase, sentence, or provision of this Agreement be declared void or unenforceable, the validity of the remainder shall remain unaffected. This Agreement and any documents specifically referenced herein shall be the entire agreement between the parties and shall supercede all prior written or oral understandings. All modifications to this Agreement must be in writing and signed by authorized representatives of The Conference Group and Exhibitor.

APPLICATION FOR EXHIBIT SPACE

May 5-8, 2009 • Baltimore, Maryland

Application is subject to availability. Please type or print clearly.

THE TENTH INTERNATIONAL
IN SITU
AND ON-SITE
BIOREMEDIATION
SYMPOSIUM

Organization (as it is to appear on I.D. sign) _____
Street Address _____
City _____ State/Province _____ Country _____ Zip/Postal Code _____
Product/Service Description _____
Primary Contact _____ Phone _____ Fax _____
E-mail _____ Booth Spaces (Select three in order of preference) _____

BOOTH SPACE AND STAFF FEES

US\$2,595 (if paid by October 31, 2008) US\$2,895 (if paid after October 31, 2008) US\$ _____

Note: Any booth for which payment has not been received by March 6, 2009, is subject to cancellation.

Fee includes:

- | | | |
|------------------------------------------------|-----------------------------------------------------------------|-----------------|
| ▶ Badges for two booth staff* | Insert names and complete Booth Staff Registration Form. | |
| ▶ One 8-ft x 10-ft carpeted space | 1. Booth Staff _____ | <u>Included</u> |
| ▶ 8-ft backdrrape and 3-ft side drapes | 2. Booth Staff _____ | <u>Included</u> |
| ▶ One 500-watt duplex outlet | | |
| ▶ One identification sign | Additional booth staff | |
| ▶ One 6-ft x 2-ft skirted table and two chairs | 3. Booth Staff _____ | US\$ _____ |
| ▶ One waste basket | 4. Booth Staff _____ | US\$ _____ |

*Booth staff are defined as your employees who will be attending the Symposium solely to work in your exhibit; they will be admitted to food functions but not to technical sessions, nor will they receive the Symposium proceedings. The exhibit fee includes badges for two booth staff; badges for two additional booth staff can be purchased for US\$200 each. Booth staff badges will be issued for the full exhibition period and are not transferable to other individuals. In addition to this exhibit application, you must complete and return the Booth Staff Registration form no later than March 6, 2009—each name change after that date will be assessed a US\$35 charge.

OPTIONS

Technical Program Registration: As an exhibitor, you may designate up to two individuals to register for the technical program at the reduced rate of US\$550 each. It is your responsibility to instruct the designated individual(s) to submit the Exhibitor Technical Registration form and payment. Only those registered for the technical program will be admitted to technical sessions and receive the Symposium proceedings. Anyone making a platform or poster presentation must be registered for the technical program. Technical program registrants may, of course, staff the exhibit booth as needed.

1. _____ 2. _____ **Submit payment information on specified form.**

Mail List: Mailing addresses of registrants will be provided on April 6, 2009, and May 22, 2009, for a total fee of US\$150. Both lists will be e-mailed in Excel format to the primary contact listed above. **(Note: phone, fax, and e-mail will not be provided in either list.)** **Yes, I would like to purchase the mailing list.** US\$ _____

PAYMENT METHOD

TOTAL DUE US\$ _____

Check enclosed, payable to The Conference Group, Inc. (FEID 31-1157243), reference Bioremediation Symposium

American Express Discover MasterCard Visa Diner's Club

Credit Card Account Number _____ Expiration Date _____

Signature of Cardholder _____ Print Name of Cardholder _____

Submit this completed and signed application, booth staff registration forms, and payment to: The Conference Group, 1580 Fishinger Rd., Columbus, OH 43221 USA; telephone: 614-488-2030; toll-free in U.S. and Canada: 800-783-6338; fax: 614-488-5747.

The undersigned, as the responsible party for the Exhibitor, understands and agrees to be bound by the Terms and Conditions appearing herein.

Organization _____ Authorized Signature _____

Printed Name _____ Title _____ Date _____

All inquiries or changes with regard to exhibits and all cancellations should be addressed to the Exhibit Coordinator at The Conference Group. Cancellations received by March 6, 2009, will result in a 50% refund. No refund will be made after March 6.

EXHIBITOR: KEEP A COPY FOR YOUR RECORDS.

BOOTH STAFF REGISTRATION FORM

May 5-8, 2009 • Baltimore, Maryland



Booth staff registration form is due March 6, 2009. Please type or print clearly.

Booth Staff #1 – Fee included in booth fee.

Last Name (surname) _____ First/Middle Names _____
Employer _____
Mailing Address _____
City _____ State/Province _____
Country _____ Postal Code _____
Phone _____ Fax _____ E-mail _____
Special Needs (e.g., dietary, wheelchair access) _____

Booth Staff #2 – Fee included in booth fee.

Last Name (surname) _____ First/Middle Names _____
Employer _____
Mailing Address _____
City _____ State/Province _____
Country _____ Postal Code _____
Phone _____ Fax _____ E-mail _____
Special Needs (e.g., dietary, wheelchair access) _____

Additional Booth Staff #3 – Additional fee of US\$200.

Last Name (surname) _____ First/Middle Names _____
Employer _____
Mailing Address _____
City _____ State/Province _____
Country _____ Postal Code _____
Phone _____ Fax _____ E-mail _____
Special Needs (e.g., dietary, wheelchair access) _____

Symposium Office Only: Paid US\$200 by Check American Express Diners Club Discover MasterCard Visa.

Additional Booth Staff #4 – Additional fee of US\$200.

Last Name (surname) _____ First/Middle Names _____
Employer _____
Mailing Address _____
City _____ State/Province _____
Country _____ Postal Code _____
Phone _____ Fax _____ E-mail _____
Special Needs (e.g., dietary, wheelchair access) _____

Symposium Office Only: Paid US\$200 by Check American Express Diners Club Discover MasterCard Visa.

EXHIBITOR TECHNICAL REGISTRATION FORM

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THE TENTH INTERNATIONAL
IN SITU
AND ON-SITE
BIOREMEDIATION
SYMPOSIUM

Please type or print clearly.

Last Name (surname) _____ First/Middle Names _____

Employer _____

Business Address _____

City _____ State/Province _____

Country _____ Postal Code _____

Phone _____ Fax _____ E-mail _____

Special Needs (e.g., dietary, wheelchair access) _____

TECHNICAL PROGRAM REGISTRATION. Each exhibitor may designate up to two individuals to register for the technical program at the reduced rate of US\$550 each. These registrants, who are employees of the exhibiting company, will receive admission to platform and poster sessions, exhibits, and group food functions. Registration materials will include the final program and abstract books plus the proceedings by mail after the Symposium.

Booth # _____

Technical Program Fee

US\$550

We encourage you to register early; registrations will be limited to the number that the facility can accommodate efficiently. Because registration fees are the major source of funding for the Symposium and a significant percentage of registrants will make presentations, **all presenting authors and session chairs are expected to register before the Symposium and pay the standard fees.** Purchase orders will be accepted, but **the early registration discount will apply only if payment is received by the specified date.**

This form will be revised in January 2009, once information on short courses is available. Symposium registration and short course registration can be submitted at different times.

TOTAL ENCLOSED OR TO BE CHARGED.

US\$ _____

CONFIRMATION. Once payment is received, confirmation of registration will be sent within seven days.

CANCELLATION. For Symposium registration cancellations received by March 5, 2009, the registration fee will be refunded, less a \$50 service fee. No refunds will be made after March 5, but paid no-shows will receive all materials covered by their registration fees. Short course registration cancellations received by March 5 will be refunded less a \$10 service fee. No course refunds will be made after March 5, but paid no-shows will receive all course materials. **Substitutions for the Symposium and courses will be accepted, preferably with advance notice.** If Battelle cancels the Symposium or short courses due to circumstances beyond Battelle's reasonable control such as, but not limited to, acts of God, acts of war, government emergency, labor strikes, and/or unavailability of the event or exhibition facility, Battelle shall refund to attendee his/her previously paid registration fee(s) less a share of event costs incurred by Battelle. This refund shall be attendee's exclusive remedy and Battelle's sole liability for cancellation of the event for reasons generally described in this paragraph.

METHOD OF PAYMENT. Payment is required to confirm your reservation.

- Check (Checks must be drawn on a U.S. bank, be payable in U.S. funds to "The Conference Group, Inc., FEID #31-1157243," and reference the Bioremediation Symposium.)
- Bank Transfer (Must be paid in U.S. funds. Contact The Conference Group for detailed information.)
- American Express Diners Club Discover MasterCard Visa

Credit Card Account Number _____ Expiration Date _____ / _____

Name Imprinted on Card _____ Signature of Cardholder _____

FIVE WAYS TO REGISTER

Mail:
Bioremediation Symposium
The Conference Group
1580 Fishing Road
Columbus, Ohio 43221 USA

Phone:
Toll-free (U.S. & Canada): 800-783-6338
Direct: 614-488-2030

Fax: 614-488-5747

E-mail: info@confgroupinc.com

Online: www.battelle.org/biosymp

FOR OFFICE USE ONLY

DATE _____ REG \$ _____

PONU _____ INVDT _____

CKNU _____

CCAPPR _____