

**IBC Meeting Minutes**  
**1/15/2026**  
**4:00pm TEAMS**

**Member Attendees:** Rachel Spurbeck, John Keeny, Chuck DeSanti, Addie Moore, Manju Kulkarni, Yun Li, Carrie Howland, Ray Henson, Caitlyn Heil, Craig Barting, Andrea McCue

**Guest Attendees:** Young Choi, Chris Cirimotich

**I. Application Reviews**

**Application:** FY26-01

**Study title:** Site Directed Mutagenesis of [REDACTED] Clone Virus cDNA to Revert to Native Form for Viral Stock Production

**PI:** Young W. Choi

- **PI and laboratory staff performing the research have been appropriately trained in the safe conduct of the research:** Y
  - **Applicable section of the NIH Guidelines:** III-D-2 and III-D4/E-2
  - **BSL-#** 3
  - **Agent characteristics:** positive sense RNA virus, infectious to mammals
  - **Types of manipulations planned:** site directed mutagenesis of viral clone to revert mutation to wild-type sequence
  - **Source(s) of the nucleic sequences (e.g., species):** [REDACTED]
  - **Nature of the nucleic acid sequences (e.g., structural gene, oncogene):** whole genome
  - **Host(s) and vector(s) to be used:**  
**Host:** *E. coli*  
**Vectors:** NA
  - **Transgene expression:** virus expression
  - **Protein function:** functional virus
- Move to approve:** Chuck DeSanti  
**Second:** John Keeny  
**Outcome:** All Approved as written

**II. Old Business:**

NA

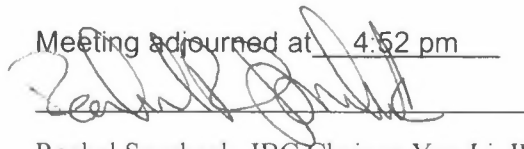
**III. New Business (review of incidents, inspections/oversight, IBC training, or additional topics):**

- a. Incident review- committee reviewed the IBC guidelines and wording for the incident report.  
**Move to approve:** Carrie Howland  
**Second:** Addie Moore  
**Outcome:** All Approved the incident report to go to legal team for review.
- b. Meeting minutes from the last meeting on 09/11/2025 for review.  
**Move to approve:** Caitlyn Heil

**Second:** Andrea McCue

**Outcome:** All Approved the incident report to go to legal team for review.

Meeting adjourned at 4:52 pm



Rachel Spurbeck, IBC Chair or Yun Li, IBC Co-Chair

3/11/26

Date

**Redaction Disclaimer:** Information redacted includes trade secret information, other confidential commercial information, and specific information whose disclosure would directly compromise institutional or national security.